Role Profile

Role Details			
Role Title	**Solutions Architect**	**Section**	**IT**
Division	**City Building Glasgow**	**Report To**	**Head of IT**
Grade/Salary	**SCP(55) - £70,161**	**Date Completed**	**16/02/2026**

Company Overview

City Building provides a range of repairs and maintenance, manufacturing, construction and refurbishment activities for Glasgow City Council and Wheatley Housing Group's citizens and customers as well as other public, private and third sector organisations.

City Building operates both the largest construction craft apprenticeship programme in Scotland, and Royal Strathclyde Blindcraft Industries (RSBi), one of the largest supported manufacturing businesses in Europe, around 200 people, more than 50% of whom have a disability.

Our accreditations include, ISO45001, ISO 14001 and ISO 9001:2015. We are current recipients of a Queen's Award for Enterprise Promoting Opportunity and Investors in Young People Platinum award. Both these accolades recognise our focus on investing in and growing a skilled staff base.

Our Values

Excellence: to deliver quality in everything we do.

Honesty: to be open, honest and transparent with all stakeholders, promoting partnerships and sustainability.

Trust: to be trusted by our employees, clients and partners.

Inclusion: we are a welcoming, diverse and supportive organisation, that supports all to reach their full potential by building trust.

Community: to play an important role in the communities of Glasgow we serve. Providing first class services together with jobs and training opportunities for local people.

Ambition: to build a culture of excellence, through continuous improvement to deliver outstanding services for all of our customers. All whilst being an employer of choice within the city providing high quality and skilled jobs.

Our Vision

Our residents, customers and partners will recognise us as delivering outstanding levels of customer focus, quality and value. We will play a key role in supporting our members to address our common priorities through our unwavering focus on resident/customer resident satisfaction, resident/customer value and resident/customer trust. In doing so we will be recognised by our residents, customers and partners as playing a significant role in making Glasgow a great place to live.

Role Summary	

As a Solutions Architect, you will play a central role in City Building's digital transformation and innovation journey. You will be responsible for designing and governing robust, scalable, and secure technology solutions that support business objectives and enable strategic change.

You will act as a technical leader and trusted advisor, translating complex business and technical requirements into end-to-end architecture and solution designs. Your expertise will ensure that solutions are aligned with organisational strategy, integrate seamlessly with existing systems, and are future ready.

You will collaborate closely with business stakeholders, project managers, technical teams, and external partners to design, validate, and oversee the implementation of technology solutions. You will champion the adoption of modern architectures, cloud technologies, and innovative digital platforms that drive efficiency, agility, and service excellence.

You will be instrumental in embedding architectural best practices, ensuring compliance with governance and security standards, and cultivating a culture of technical innovation and continuous improvement across the organisation.

At the date of preparation this role profile provides a comprehensive overview of the position. It is not an exhaustive list of all possible duties, and it is recognised that this role may evolve over time. Consequently, this is not a contractual document, and the post holder will be required to perform any other duties to the equivalent level that are necessary to fulfil the purpose of the job.

Role Outputs

Role Output:	Includes the Requirement to:
Solution Design & Architecture	− Translate business, functional, and technical requirements into secure, scalable, and robust solution architectures. − Develop and document high-level and detailed solution designs, including process, application, data, and technology layers. − Ensure solutions align with enterprise architecture standards, strategy, and roadmap. − Define integration, interoperability, and data flows across platforms.
Technology Assessment & Selection	− Evaluate new and existing technologies, platforms, and tools for alignment with business and technical needs. − Make recommendations on solution options and trade-offs. − Lead or participate in proof-of-concept initiatives and technology pilots. − Contribute to technology selection and procurement activities.
Governance, Security & Compliance	− Ensure all solution designs comply with security, data protection, and regulatory requirements. − Support the development and enforcement of technical standards, guidelines, and best practices. − Provide architectural assurance during project delivery, technical reviews, and change initiatives. − Maintain accurate architectural documentation for audit and compliance.
Implementation Oversight & Support	− Work with project managers, developers, and business analysts to support successful implementation of solutions. − Review technical deliverables and resolve design-related issues. − Support integration, testing, and deployment activities. − Troubleshoot technical challenges and ensure solutions meet quality and performance expectations.
Stakeholder Engagement & Communication	− Collaborate with stakeholders at all levels to understand needs and communicate solution design rationale. − Lead or contribute to architecture workshops, design reviews, and presentations. − Build consensus around technology direction and architectural decisions.

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	− Provide technical guidance and mentoring to project and IT teams.

Key Behaviours and Competencies

Behaviours and Competencies:	Includes the Requirement to:
Strategic & Analytical Thinking	− See the bigger picture and align solution architecture with business and digital strategy. − Analyse complex problems and deliver practical, innovative solutions. − Evaluate technology trends and opportunities.
Technical Leadership	− Set architectural direction and standards. − Provide technical guidance to teams. − Lead by example and support professional development of colleagues.
Innovation	− Identify, evaluate, and champion adoption of new technologies and approaches. − Foster a culture of experimentation, learning, and improvement. − Proactively challenge the status quo and drive digital enablement.
Effective Communication	− Present complex technical concepts clearly to technical and non-technical audiences. − Facilitate workshops, reviews, and collaborative problem-solving. − Build consensus and articulate architectural decisions.
Collaboration	− Build productive relationships with business, IT, and vendor partners. − Influence and negotiate to achieve best outcomes for the organisation. − Facilitate joint solution design and delivery.
Governance & Compliance	− Ensure architectural decisions adhere to security, privacy, and regulatory standards. − Support audit, risk management, and compliance activities. − Uphold organisational and professional codes of conduct.
Adaptability	− Respond flexibly to changing technology and business priorities. − Learn new skills and approaches as technology evolves. − Lead teams through periods of change and uncertainty.
Continuous Learning	− Keep up to date with emerging technologies, frameworks, and industry trends. − Pursue relevant certifications and training. − Share knowledge and encourage professional growth within the team.
Professionalism & Integrity	− Act ethically and with integrity in all professional dealings. − Maintain confidentiality and act as a trusted advisor. − Demonstrate commitment to organisational values and culture.

Person Specification

You will have:
- Extensive experience in solutions architecture, systems design, or related roles within IT and digital transformation environments.
- Proven track record designing and delivering complex, integrated technology solutions.
- Strong knowledge of cloud, on-premises, and hybrid architectures, as well as integration, data, and security principles.
- Experience with enterprise platforms, digital solutions, and modern development practices.
- Ability to document and communicate architectures using models, diagrams, and specifications.
- Strong stakeholder engagement, communication, and leadership skills.
- The ability to manage multiple priorities and deliver results to deadlines.

A commitment to professional development and technical excellence.

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Requirements

Qualifications/Certification/Experience level:

- Hold a degree or equivalent qualification in computer science, information systems, engineering, or a related field.
- Possess recognised professional certifications such as TOGAF, AWS/Azure/GCP Architect, or equivalent.
- Bring substantial experience in solutions architecture, systems design, or technical leadership in complex IT or digital environments.
- Able to balance priorities and deliver results within agreed timescales.
- Strong teamworking, communication, and problem-solving skills.
- Committed to learning, professional development, and contributing to a positive, adaptable culture.

Interdependencies

- Head of IT
- IT Section
- Management
- City Building Employees
- Support Service Areas
- All personnel within City Building, Wheatley Housing Group, and Glasgow City Council involved directly or indirectly

Conditions

Your normal place of work will be 350 Darnick Street, Glasgow G21 4BA, but City Building has the discretion to place you in any establishment within their control.

Your contracted hours of work will be 35 hours per week to be worked to suit the needs of the business.

You will always operate within the framework of the LLP terms and conditions and with due regard to all Health and Safety and welfare legislation.