

## CITY BUILDING Coronavirus (COVID-19) RISK ASSESSMENT

<b>City Building Site/s location</b>	Mainly within Glasgow and various outlying areas		
<b>Work activity</b>	Transport / Use of CB vehicles for work purposes		
<b>Assessment carried out by</b>	Health & Safety Group & CB Management	<b>Date</b>	29/05/20
		<b>Review Date</b>	On-going

Hazard	People at risk	Existing Control Measures	Further action/s	Who actions	Completion	Risk Rating
<b>Covid-19 Risk of infection</b>	CB Drivers / Operatives	<p>Covid-19 Policy, procedures and arrangements developed and applied for working within the current Government and Public Health guidelines</p> <p>All CB Drivers/Operatives have been receiving regular briefings/toolbox talks on the risk of Covid-19 infection to ensure that they are aware of the hazards / risks and understand the rules and procedures that CB have put in place</p> <p>CB Drivers/Operatives have been advised to stay at home if showing symptoms of Covid-19</p> <p>CB Drivers/Operatives to ensure CB Management are made aware of any existing underlying health condition</p> <p>CB Drivers only to carry out vehicle re-fuelling</p>	<p>CB Management to ensure all CB Drivers/Operatives are briefed on the content of this Risk assessment and the procedures in place for the use of CB vehicles</p> <p>CB Management to liaise with the Plant &amp; Transport section and ensure signage/notices are displayed within vehicles on hand cleaning/good hygiene practices</p> <p>CB Management to ensure vehicles are being regularly cleaned inclusive of internal vehicle driving parts, surfaces, door handles and key fobs</p> <p>CB Section Management to contact HR and the H&amp;S Group for advice on any employees reporting an underlying condition</p>	CB Management		Medium

Hazard	People at risk	Existing Control Measures	Further action/s	Who actions	Completion	Risk Rating
<p><b>Covid-19 Risk of infection</b> (cont'd)</p>		<p>CB will where possible apply social distancing protocols and have one CB Operative (Driver) in a vehicle. Exceptions to this would be when due to other safety issues/concerns then a fixed/same team pairing system can be implemented</p> <p>CB Drivers/Operatives in a fixed/same team pairing have the option to wear a face covering For clarification a face covering is not considered the same as an item of RPE (face mask)</p> <p>Vehicles are well ventilated by opening windows to increase air flow</p> <p>Sufficient quantities of hand sanitiser and wipes are kept within vehicles inclusive of replenishment</p> <p>CB Drivers/Operatives are instructed to clean their hands frequently, using an alcohol-based hand sanitiser that contains at least 60–95% alcohol or where available wash hands with soap and water for at least 20 seconds</p>	<p>Where a fixed/same team pairing is necessary then CB Drivers/Operatives to be advised on avoiding face to face contact while in vehicles</p> <p>Side on side contact between vehicle occupants to be practised at all times</p> <p>CB Management to ensure vehicles are being regularly cleaned inclusive of internal driving parts, surfaces, door handles and key fobs</p> <p>CB Management to maximise the electronic use of vehicle paperwork such as vehicle pre-use checklists/transport documentation</p> <p>CB Management to monitor that CB procedures are being followed</p>	<p>CB Management</p>		<p>Medium</p>

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<b>Inadequate personal hygiene standards posing a risk of contracting Covid-19</b>	CB Drivers / Operatives	<p>CB Drivers/operatives instructed that while in CB vehicles that a disposable tissue should be used when coughing/sneezing and the tissue safely disposed of</p> <p>CB Drivers/Operatives instructed that physical contact with others i.e. handshakes, are not permitted</p> <p>CB Drivers/Operatives instructed to avoid touching their eyes, nose or mouth if their hands are not clean</p>	<p>CB Management to ensure the provision of suitable containers/bags for safe disposal of potentially contaminated materials</p> <p>CB Management to continue monitoring that CB procedures are being followed</p>	CB Management		Medium
<b>Commuting to the workplace</b>	CB Drivers / Operatives	Public transport to be used as a last resort and CB employees to practice social distancing where possible while on public transport	<p>CB Management to advise employees that commuting to the workplace by public transport should be avoided where possible.</p> <p>Where possible employees should travel using their own transport, cycle or walk if within a reasonable walking distance of site.</p> <p>Employees if using public transport advised that wearing a face covering is mandatory</p>	CB Management		Medium

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<b>Health and Well-being</b>	CB Drivers / Operatives	<p>CB Directorate/Management have throughout the Covid-19 outbreak been regularly highlighting and promoting health and wellbeing inclusive of resources/support materials available from the CB Intranet</p> <p>CB Management advised to be in regular contact and monitoring the wellbeing of CB colleagues</p>	CB Management to ensure they continue to communicate with staff/operatives and monitor their health and wellbeing	CB Management		Medium
<b>Safety Behaviours</b>	CB Drivers / Operatives	<p>Provision of CB H&amp;S Toolbox talks</p> <p>H&amp;S Inductions/Briefings</p> <p>H&amp;S communications such as Safety Bulletins/Flashes being issued on Covid-19 related issues</p>	CB Management to promote an open and collaborative approach encouraging staff and operatives to highlight any non-compliance in relation to Covid-19 site arrangements/procedures	CB Management		Medium